



UNFPA, the United Nations Population Fund, is an international development agency working to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.

National Consultant to Produce Noi Story

UNFPA Office in Lao PDR is looking for a **National Consultant to Produce Noi Story**.

Duration of the work: **From September to end of October 2017**

Place of work: **UNFPA CO in Vientiane, Lao PDR**

Scope of work:

The consultant will produce 9-10 pages of Noi story by using one main character named “Noi”, who represents adolescent girls (10-15 years-old) in Lao PDR.

The contractor will work under supervision of UNFPA as below:

- Design a creative booklet with Noi picture based on the text provided by UNFPA, ensuring that cultural and ethnic diversity is considered and the illustrations are appropriate for the target group (8-12 years).
- Finalize draft booklet for testing among school children in Vientiane
- Finalize the creative booklet based on inputs from the field test

Qualifications and Experience:

- Demonstrated designing/drawing/illustration skills
- At least five years-experience in producing reading materials/ booklets/ IEC materials for development programmes
- Demonstrated experience in producing booklets/ similar IEC materials
- Excellent planning and organizational skills demonstrated through previous project management and IEC material development
- Have experience with working with UN agencies in Lao PDR is an asset
- English skills (speaking and writing) is an asset

All interested applicants should submit the following:

A cover letter, CV in English with Personal History Form (P11 Form) (providing details of the required experience enumerated above), listing three references and consultancy rates quoted in US Dollars.

Applications should be sent to UNFPA Office, Ban Hatsady, Lane Xang Avenue, P.O. Box 345, Vientiane (Tel: 856 21 267777, 267633) or email to: laos.office@unfpa.org indicating “**Application for a National Consultant to Produce Noi Story**”. To obtain full Terms of Reference or P11 form, please contact UNFPA office or download from <http://lao.unfpa.org>

DEADLINE FOR APPLICATION: 3 September 2017

Terms of Reference of the consultancy can be shared upon request.

We will only consider applications with complete P11 attached. UNFPA will only be able to respond to those applicants in whom UNFPA has a further interest. UNFPA reserves the right to appoint prior to the closing date.

UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status. Notice: There is no application, processing or other fee at any stage of the application process.