



ອົງການອາຫານໂລກ World Food Programme

The World Food Programme is the world's largest humanitarian agency fighting hunger worldwide. In Laos, WFP is committed to reduce under nutrition and food insecurity throughout the country. All WFP staff contributes as a team to this mission.

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Vacancy Announcement: Senior Programme Associate SC7- 03 positions in Oudomxay, Luangnamtha and Champasack Provinces

Vacancy Announcement No: WFP LAO 018	Date: 8 September 2017
Title: Senior Programme Associate	Duty Station: Oudomxay, Luangnamtha and Champasack
Grade: SC7	Contract Type: Service Contract
Organization Unit: Field Offices	Deadline for application: 20 September 2017
<p>WFP is looking for 03 positions of Senior Programme Associate to be based in following 3 locations:</p> <ol style="list-style-type: none">1. Oudomxay: Xay District2. Luangnamtha: Namtha District3. Champasack: Pakse District <p>They will work under direct supervision of Head of Field Offices and will carry out the following duties and responsibilities:</p> <p>Duties and responsibilities:</p> <ul style="list-style-type: none">• Provide specialized expertise and contribute towards the development of project activities, plans and processes within the specific technical area of work ensuring alignment with wider programme policies and guidelines.• Provide efficient coordination and specialized project management support to a range of specific and/or defined programmes to ensure that the various activities are performed within the established targets following WFP's policies and procedures.• Within the specific area of responsibility, prepare a variety of elaborated reports and substantial data analysis (e.g. food assistance needs, resource utilization, programme status, performance) and make recommendations to supervisors, ensuring deliverables adhere to corporate standards and quality control.• Lead and ensure accurate, timely recording of data within the specific technical area of work (e.g. assistance programmes, food security and vulnerability assessments) and consistency of information presented to stakeholders.• Coordinate and liaise with internal counterparts on a range of complex matters to enable effective collaboration, implementation and monitoring of ongoing project activities.• Foster relationships and support partnership-building with local partners, agencies, NGOs and government institutions to perform accurate food security analyses and to ensure efficient delivery of food assistance.• Support the capacity building of WFP staff, cooperating partners and national government within a specific technical area.• Act as an escalation point for complex query resolution on all matters within the area of responsibility.	<ul style="list-style-type: none">• Manage a team of support staff, providing advice, guidance and training, to ensure individual and team objectives are delivered to agreed standards and deadlines.• Follow standard emergency preparedness practices to ensure WFP is able to quickly respond and deploy needed resources to affected areas at the onset of the crisis. <p>Education: University degree in Agriculture, Environmental Science, Social Sciences or other field relevant to international development assistance, or related work experience and/or trainings/courses</p> <p>Experience and skills:</p> <ul style="list-style-type: none">• Proven track record as good community mobilizer;• Ability to communicate in English for both orally and in writing; ability to communicate in local ethnic language and strong inter and intra personal communication skills;• Good analytical, facilitation, negotiation skills;• At least five (5) year experience working with NGOs, NPAs or the government;• Ability to communicate clearly and to interact with government partners;• Ability to work in a team, establish effective working relations with persons of different cultural backgrounds;• Flexibility in accepting work assignments outside normal desk description and ability to work under pressure, in hardship environments. <p>Application Submission Application are required to apply online by 20 September 2017 http://www1.wfp.org/careers/job-openings Requisition ID# 6445, 6443, 6441</p> <p>WFP is committed to gender balance in all functions and at all levels. We are committed to increasing the number of female staff in our offices. Female candidates in particular are encouraged to apply.</p> <p>Only short-listed candidates will be contacted. Please note that CVs and other documents submitted to WFP cannot be returned.</p>