



ອົງການອາຫານໂລກ

The United Nations World Food Programme

The World Food Programme is the world's largest humanitarian agency fighting hunger worldwide. In Laos, WFP is committed to reduce under nutrition and food insecurity throughout the country. All WFP staff contributes as a team to this mission.

Vacancy Announcement: External Partnerships Officer (National Staff) FTA NOB in Vientiane

Vacancy Announcement No: WFP LAO 019	Date: 15 September 2017
Title: External Partnerships Officer	Duty Station: Vientiane
Grade: NOB	Contract Type: Fixed Terms Contract (1 year renewable)
Organization Unit: Communication and External Relations	Deadline for application: 25 September 2017
<p>The External Partnerships Officer will be based in Vientiane; s/he will work under direct supervision of International External Partnership/Communication Officer and will carry out the following duties and responsibilities:</p> <p><u>Duties and Responsibilities</u></p> <ul style="list-style-type: none">• Contribute to the implementation of the work plan for assigned area, to ensure timely and cost effective delivery of results, in accordance with WFP and Corporate Partnership strategy.• Maintain effective relationships with member states, UN agencies, NGOs, host government and other partners, in order to keep them informed on important, strategic operational WFP issues.• Attend meetings with the UN and other multilateral bodies, NGOs, member states, taking notes, sharing information, and supporting joint information programmes to increase WFP's profile, and protect its interests.• Contribute ideas for opportunities to develop new and existing synergies with other UN agencies to senior external partnership officers in order to support more effective and efficient approach to food assistance.• Provide information to member states, UN agencies, NGOs, host government and other partners on the strategy, design, relevance and impact of programmes, to advocate the work of WFP.• Collate and share relevant discussion and feedback on programme activities and issues of priority to WFP, gathered from member states, UN agencies, NGOs, host government and other partners, to engage them with inter-governmental/inter-agency discussion and inform future activities.• Gather inputs from WFP that will contribute to inter-governmental/inter-agency work, to ensure that WFP positions are properly explained and taken into account in decision making	<ul style="list-style-type: none">• Maintain awareness of current activities, political and social events of UN and other multilateral bodies/governments, conduct analysis to understand how they may impact WFP activities and programmes and provide timely information to WFP staff for decision-making.• Guide and supervise more junior staff, acting as a point of referral and supporting them with more complex analysis and queries.• Perform other duties as required. <p><u>Education:</u> Advance university degree in Political Science, international Development, Economics, Journalism, International Relations, Communications or other relevant field</p> <p><u>Experience and skill:</u></p> <ul style="list-style-type: none">• At least five years of professional experience as a journalist, public information officer including experience in the preparation and production of materials for publication;• Maintain effective relationships with counterparts;• Excellent word, data, visual material processing skills;• Ability to translate from English to Lao; Lao to English; <p><u>Application Submission</u> Application are required to apply online by 25 September 2017 http://www1.wfp.org/careers/job-openings Requisition ID# 64303</p> <p>WFP is committed to gender balance in all functions and at all levels. We are committed to increasing the number of female staff in our offices. <i>Female candidates in particular are encouraged to apply.</i></p> <p>Only short-listed candidates will be contacted. Please note that CVs and other documents submitted to WFP cannot be returned.</p>