



ອົງການອາຫານໂລກ
World Food Programme

The World Food Programme is the world's largest humanitarian agency fighting hunger worldwide. In Laos, WFP is committed to reduce under nutrition and food insecurity throughout the country. All WFP staff contributes as a team to this mission.

ADVERTISEMENT
Vacancy Announcement: Programme Policy Officer (FTA- NOB)

Vacancy Announcement No: WFP LAO 022	Date: 13 October 2017
Title: Programme Policy Officer	Duty Station: Vientiane
Grade: NOB	Contract Type: Fixed Terms Contract (1 year renewable)
Organization Unit: Programme Unit	Deadline for application: 26 October 2017
<p>WFP is looking for a Programme Policy Officer to be based in Vientiane. This position will under the direct supervision of Head of Programme and will carry out the following duties and responsibilities:</p> <p><u>Duties and Responsibilities</u></p> <ul style="list-style-type: none">• Contribute towards the development of a wide variety of projects, plans and processes, ensuring alignment with wider programme policies and guidance.• Provide project management support to specific and defined programmes and projects of considerable size/complexity, ensuring a coordinated approach with wider programmes that complies with WFP standards and procedures.• Develop and coordinate data gathering and monitoring systems ensuring that rigorous quality standards are maintained.• Research and analyse a range of policy and operational issues to inform the development of policies, programmes and activities.• Contribute to the preparation of accurate and timely reporting on programmes and activities that enable informed decision making and consistency of information presented to stakeholders.• Liaise with internal and external counterparts to ensure effective collaboration, monitor ongoing projects and highlight potential risks to project delivery.• Support the identification, development and management of potential partnerships to collaborative working leading to improved food assistance packages.• Support the capacity building of WFP staff, partners and national government to prepare for and respond to food assistance needs, e.g. through providing inputs into training materials.• Guide and supervise more junior staff, acting as a point of referral and supporting them with analysis and queries.• Perform other as required.	<p><u>Education:</u> Advanced University degree in International Affairs, Economics, Nutrition/Health, Agriculture, Environmental Science, Social Sciences or other field relevant to international development assistance, or First University Degree with additional years of related work experience and/or trainings/courses. Language: Fluency (level C) in English language and Lao</p> <p><u>Experience and skill:</u></p> <ul style="list-style-type: none">• At least five (5) years or more of postgraduate progressively responsible professional experience implementing programme strategies in humanitarian, transition, development contexts, and translating them into implementation modalities and operations.• Has deepened technical knowledge through exposure to technical teams.• Has taken leadership of implementing programmes.• Has provided input into policy discussions and decisions. <p><u>Application Submission</u> Application are required to apply online by 26 October 2017 http://www1.wfp.org/careers/job-openings Requisition ID# 67883</p> <p>WFP is committed to gender balance in all functions and at all levels. We are committed to increasing the number of female staff in our offices. <i>Female candidates in particular are encouraged to apply.</i></p> <p>Only short-listed candidates will be contacted for an interview. Please note that CVs and other documents submitted to WFP cannot be returned.</p>